

ABOUT US

Titan Electric has been in business in the local Seattle area for close to two decades and we are proud to be the Northwest's Premier Electrical Contractor. We work with the area's global leaders in information technology, imaging, media, academia, government and more. We're industry experts that are consistently setting the industry standards higher. We specialize in large commercial business and industrial projects with customers in the tech industry while also eagerly providing continued service for small businesses and residents. With our breadth of experience and our amazing, we truly believe that there's no project the Titan Electric team can't accomplish.

Our core philosophy is to implement effective solutions—in the most professional manner—to best meet our customer's needs. We aim to make our customers feel like they're our #1 priority, because they are. At Titan Electric we don't believe in a cookie-cutter approach to customer service and rather, we personalize our services to build relationships with all of our clients. These relationships help us to ensure that each client feels heard, understood, and taken care of throughout the entire project. We're not happy until our customer is happy.

WORKING AT TITAN ELECTRIC

We know that none of the work we do would be possible without our amazing Titan Electric employees. Our team is comprised of people who are dedicated, determined, and just downright fun. We value every employee and are constantly looking for ways to invest in your growth. Professionally, we offer: professional development trainings, extensive benefits, continued education opportunities, mentorship, and more—whatever it takes to make you feel like you're set up for success at Titan Electric. And because we recognize our staff as people, not just as employees, our concern isn't limited to your professional growth—we're committed to creating a positive work environment where you can work hard AND have a good time. So whether we're laughing over a "Fun Friday" lunch, celebrating the year together at our huge End of Year party, getting to know each other's families at the Titan Electric Summer Family picnic, participating in community give-back events, or at an offsite team building day rally car racing, we know that you're going to enjoy being a part of the Titan Electric team! Join us to do some amazing projects alongside some of the best people in town.

CHARITABLE WORKS AND GIVING

Titan Electric recognizes the importance of giving back to the community we're a part of. We are committed to giving 2% of our annual net profit to local non-profit organizations. We are grateful for opportunities to give back generously and support various programs, organizations, and charities within our community—especially those near and dear to our employees and clients ranging from large, non-profit organizations (like Mary's Place, Northwest Harvest, the Seattle Humane Society) to local little league baseball teams. We also encourage employees to give back and volunteer in their own community. Titan Electric offers full-time employees up to 8 hours per calendar year of paid volunteer time to participate in activities that benefit the community.

SUMMARY OF POSITION

The Project Engineer provides support to the Project Manager and Field team in all aspects of the electrical project. Facilitates communication and provides customer service to internal and external clients.

RESPONSIBILITIES

- Provide support to Project Managers on multiple jobs
- Process submittals
- Process and manage RFI's and Change Orders
- Prep quote, bid proposal, and bid summary documents
- Assist with driving project schedule and workforce
- Support communication for internal and external customers, including General Contractor
- Maintain and update internal documents and type correspondence
- Assist Project Manager with take-offs
- Secure permits
- Coordinate meetings for Project Manager
- Monitor progress and track equipment, material and finished construction

QUALIFICATIONS

Proficient in Word and Excel

Possess written and verbal communication skills to effectively and professionally communicate with vendors, clients, and all employees and management

Proven experience adjusting priorities as workload, deadlines and circumstances change

Experience working effectively as part of a team

Commercial electrical construction experience preferred

Experience reading and understanding construction or electrical documents preferred

Accubid experience preferred

COMPENSATION

The salary range for this role is \$75,000 - \$110,000 annual.

BENEFITS

- Medical, dental, and vision for employee including qualifying dependents with premiums paid by the company
- Paid Sick Time
- Paid Vacation leave
- Eight Paid Holidays per year
- Optional 401(k) Retirement Savings
- Employer Paid Pension Plan Contribution of 3% of annual salary
- Paid Parental Leave for new parents
- Gym membership
- FFCRA – paid sick leave or expanded family and medical leave for specific reasons related to COVID-19
- Bi-annual company events

EQUAL OPPORTUNITY EMPLOYER

Titan Electric is committed to providing equal employment opportunities.