## **ABOUT US**

Titan Electric has been in business in the local Seattle area for close to two decades and we are proud to be the Northwest's Premier Electrical Contractor. We work with the area's global leaders in information technology, imaging, media, academia, government and more. We're industry experts that are consistently setting the industry standards higher. We specialize in large commercial business and industrial projects with customers in the tech industry while also eagerly providing continued service for small businesses and residents. With our breadth of experience and our amazing, we truly believe that there's no project the Titan Electric team can't accomplish.

Our core philosophy is to implement effective solutions—in the most professional manner—to best meet our customer's needs. We aim to make our customers feel like they're our #1 priority, because they are. At Titan Electric we don't believe in a cookie-cutter approach to customer service and rather, we personalize our services to build relationships with all of our clients. These relationships help us to ensure that each client feels heard, understood, and taken care of throughout the entire project. We're not happy until our customer is happy.

### **WORKING AT TITAN ELECTRIC**

We know that none of the work we do would be possible without our amazing Titan Electric employees. Our team is comprised of people who are dedicated, determined, and just downright fun. We value every employee and are constantly looking for ways to invest in your growth. Professionally, we offer: professional development trainings, extensive benefits, continued education opportunities, mentorship, and more—whatever it takes to make you feel like you're set up for success at Titan Electric. And because we recognize our staff as people, not just as employees, our concern isn't limited to your professional growth—we're committed to creating a positive work environment where you can work hard AND have a good time. So whether we're laughing over a "Fun Friday" lunch, celebrating the year together at our huge End of Year party, getting to know each other's families at the Titan Electric Summer Family picnic, participating in community give-back events, or at an offsite team building day rally car racing, we know that you're going to enjoy being a part of the Titan Electric team! Join us to do some amazing projects alongside some of the best people in town.

## CHARITABLE WORKS AND GIVING

Titan Electric recognizes the importance of giving back to the community we're a part of. We are grateful for opportunities to give back generously and support various programs, organizations, and charities within our community—especially those near and dear to our employees and clients ranging from large, non-profit organizations (like Mary's Place, Northwest Harvest, the Seattle Humane Society) to local little league baseball teams. We also encourage employees to give back and volunteer in their own community.

#### **POSITION SUMMARY**

The Project Manager provides management oversight for all phases of the electrical project. Develop and manage project plan, and ensure successful project completion. Coordinate workers, material, and equipment, ensures that specifications are followed and work is proceeding on schedule and within budget.

## **RESPONSIBILITIES**

- Develop a cost-effective plan and schedule
- Select and coordinate work of subcontractors working on various phases of the project
- Oversee performance of all trade contractors
- Supervise project personnel
- Track and control construction schedule and associated costs to achieve completion of project within time and monies allocated
- Report to owners and architects about progress and any necessary plan modifications
- Change Request/Order pricing
- Develop positive professional relationships with General Contractor and clients
- Prepare complete estimate for project
- Establish project objectives, policies, procedures, and performance standards
- Train Project Engineer in coordination with Senior Project Manager

### QUALIFICATIONS

- Proficient with Microsoft Word and Excel
- Possess written and verbal communication skills to effectively and professionally communicate with vendors, clients, and all employees and management
- Proven experience managing priorities as workload, deadlines and circumstances change
- Experience working effectively as part of a team
- Safety oriented mindset with working knowledge of relevant safety protocols and procedures
- Knowledge of construction technology, scheduling, equipment and methods
- Commercial electrical construction experience preferred
- Accubid experience preferred

#### COMPENSATION

The salary range for this role is \$115,000-140,000 annual.

## **BENEFITS**

Medical, dental, and vision for employee including qualifying dependents with premiums paid by the company

Paid Sick Time

Paid Vacation leave

Eight Paid Holidays per year

Optional 401(k) Retirement Savings

Employer Paid Pension Plan Contribution of 3% of annual salary

Paid Parental Leave for new parents

Gym membership

Bi-annual company events

# **EQUAL OPPORTUNITY EMPLOYER**

Titan Electric is committed to providing equal employment opportunities.